

**MINUTES OF THE MONTHLY MEETING OF HARDEN VILLAGE COUNCIL
HELD ON 10th OCTOBER 2019 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Gerwyn Bryan (Chair)
Cllr Andy Macdonald
Cllr Ann Taylor
Cllr Falak Ahmed
Cllr Jools Townsend
Cllr Kay Kirkham
Cllr Paul Sullivan
Ken Eastwood (Clerk)
Reverend Richard Baird, Interim Rector

1/10/19 Apologies for Absence

None.

2/10/19 Disclosures of Interest

None.

3/10/19 Public Representation

The Chair invited Richard Burge, Interim Rector of Harden, Wilsden, Cullingworth and Denholme, to address the meeting. The Reverend introduced himself and spoke about his delight at coming to Harden and his observations on the strength and enthusiasm evident in the local community.

The Chair thanked the Reverend for his attendance and asked him to keep in touch with the Village Council.

4/10/19 Minutes of Meetings

a) The minutes of the Parish Council meeting held on 12th September, 2019 were proposed as a correct record by Cllr Taylor and signed by the Chair.

b) The Outstanding Issues report was duly noted and the following matters discussed: -

- The Chair to meet with the Chair of the Friends of St Ives and enquire about support for the allotments project and to mention that the project could incorporate a community garden or orchard. Following the meeting the Clerk to respond to the email received from Cllr Ferriby.
- Cllr Macdonald to provide plans of two sites within the village that could potentially be used for allotments. He stated he was of the view that there were no other sites.
- The Clerk to arrange suitable dates to meet with short listed traffic consultants before the end of October.
- Weather permitting, the new benches will be installed within the next month.

5/10/19 Planning Matters

- a) 19/03915/HOU - Two storey side, single storey front and part two and single storey rear extension, demolition of existing garage, remodelling of existing driveway and rooflights to front elevation at 47 Ferrands Park Way, Harden.

Resolved:

The Village Council has no objection to the application.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

6/10/19 Skipton Properties

The terms of the proposed Section 106 agreement prepared by Skipton Properties were noted. Members expressed some concerns about the inclusion of a clause about payment of monies after occupation of a set number of houses.

Resolved:

The Chair to contact Sarah Barraclough at Skipton Properties to discuss concerns raised and make enquiries with regard to expected sales and timescales.

7/10/19 Council Name

The Clerk provided an update on the registration of the new domain name, email mailboxes and the new website. Everything is now set up and available for use.

Resolved:

That Members set up their new email mailboxes and begin use by the 1st November. Any Member requiring content to be copied over to contact the Clerk and the Vision ICT charge of £25 per mailbox to be authorised. The new website address to be used forthwith.

8/10/19 Declaration of a Climate Emergency

Cllr Townsend moved the following motion: -

It is proposed that Harden Village Council declare a climate emergency and works with local residents, businesses and community groups to support Harden becoming carbon neutral by 2030 and delivering least harm and maximum benefit to the environment as possible.

It is proposed that the Council: -

- Declares a 'climate emergency'.
- Puts the emergency at the forefront of discussions and decision-making, ensuring negative environmental impact is avoided, minimised or mitigated and that positive solutions are embraced.

- Establishes a set of actions and commitments for working with and supporting local residents, groups and businesses to be more sustainable, progress against which will be assessed regularly.
- Calls on the Government and Bradford Council to provide the resources and powers so that our village can make its contribution to the UK's carbon reduction targets and averting the emergency.

It was noted that the UK Government and Bradford Council have declared climate emergencies. The science is clear on the position and the urgency to take action. Children and young people are protesting about the issue which is as much of a local issue as a global issue. It seems appropriate that the Village Council should support the agenda and put the issue at the forefront of its thinking and integrate thinking about the climate with its decision making.

Cllr Sullivan mentioned a plastic free initiative in Denholme and undertook to put Cllr Townsend in touch with the person involved.

The link with Neighbourhood Planning was mentioned and Cllr Kirkham explained how this agenda was central to emerging policies in Harden.

Cllr Bryan queried whether it would be possible to persuade Bradford Council to pilot activity in Harden. A village wide 20 mph speed limit was cited as an example.

Resolved:

To declare a climate emergency and approve the motion as set out. To publicise the declaration including over social media, by press release and by contacting Bradford Council (Leader, opposition leaders and Chief Executive).

9/10/19 Traffic & Transport

Cllr Townsend shared details of a response received from Bradford Council to contact made with the Chief Executive about traffic issues on Harden Road (volume, speed and lack of provision for alternative modes of transport and travel). The Strategic Director of Place, Steve Hartley, had replied. The main assertion being that the footpath between Harden and Bingley was adequate and in good repair. Cllr Townsend intends to follow up with evidence of the condition and inadequacy of the footpath.

With regard to introduction of lower speed limits in Harden and between Harden and Bingley, it was stated that alternative funding would need to be identified. It is possible that in future Harden could receive necessary funding from a programme to improve air quality.

Cllrs Bryan and Townsend attended a recent Transport & Movement workshop as part of a public consultation exercise. Attendees called for integration across modes of travel and lowering of speed limits. The event seemed to have an urban focus, with little consideration of rural transport and traffic issues.

Resolved:

Cllr Townsend to circulate the response received from Bradford Council.

10/10/19 Local Council Award Scheme**Resolved:**

To note that the Village Council had successfully achieved The Foundation Award Level of the Local Council Award Scheme, a quality accreditation scheme operated by the National Association of Local Councils. To thank the Clerk for his work in enabling the Council to obtain the award.

11/10/19 Horticulture

Cllr Taylor fed back from a recent meeting with the Village Council's gardener. It was stated that the meeting was very positive and there was an opportunity to improve planting and ongoing maintenance.

Resolved:

Cllr Taylor to meet again with the gardener to discuss the existing maintenance schedule, establish time input required over the summer and winter periods, including for the barrier baskets, and to negotiate a mutually acceptable hourly rate.

12/10/19 Village Christmas Tree Event**Resolved:**

Cllr Taylor to progress and to contact Shipley Print to obtain cost estimates for printing cards to display on a Village Council tree. Cllr Townsend to loan a synthetic tree for the event.

13/10/19 Exchange of Information

Cllr Taylor stated that a resident had raised an issue re. the wall behind the pub or by the dam. Cllr Kirkham offered to have a look.

Cllr Sullivan mentioned that Northern Grid will shortly be undertaking major upgrading works along several nearby main roads. This will inevitably impact on traffic.

14/10/19 Correspondence

- a) Email from a resident re. speeding and Goit Stock Bridge. Noted. To be shared with consultants undertaking the Village Council traffic study.
- b) Email from IntegreatPlus re. funding. Noted.
- c) Email from Bradford Council re. St Ives. To be explored further when the Chair meets with the Chair of the Friends of St Ives.
- d) Email from resident re. allotments. Noted and discussed earlier in the meeting (outstanding issues).

- e) Email from Ward Officer, Shipley Area Co-ordinator's Office re. Neighbourhood Warden. Noted. Agreed to include detail in the next newsletter.
- f) Email from Relate re. Keighley based Time to Talk counselling service. It was thought further detail was required. The Clerk to invite the organisation to complete a small grants application.

15/10/19 Remembrance Service

Resolved:

The Chair to attend the Remembrance Sunday Service, on 10th November. To authorise a donation of £25 to the Royal British Legion for the purchase of a wreath.

16/10/19 Financial Matters

Resolved:

- a) To authorise additional Neighbourhood Plan expenditure of £877.50.
- b) To authorise expenditure of up to £500 for the inspection and repair of the Christmas lights.
- c) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100672	£14.40	Mileage
		£30.50	Stamps
		£44.90	
Bradford MDC	100673	£687.08	Salary payment
Matthew Maddison	100674	£25	Winter maintenance
Vision ICT	100675	£307.20	Registration of domain (hardenvillagecouncil.gov.uk) and new hosted email accounts
Digital Nomads	100676	£398.40	Online survey subscription, website works and SSL certificate purchase (hardenvillagecouncil.gov.uk)
Shipley Print	100677	£165	Newsletter printing
Roger Smith	100678	£75	Newsletter delivery

- d) To authorise the Clerk's overtime claim.
- e) To note the following trial balances: -

Harden Parish Council			
5th October 2019			
Item	Budget 2019/20	Expenditure to date	Budget Remaining
Staff Costs	8,500	4,346	4,154
Travel	300	66	234
Subscriptions	1,400	1,251	149

Signed:

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Insurance	500	0	500
Audits	200	293	-93
Newsletter	850	0	850
Website	825	492	333
Parish Plan	1,000	0	1,000
Neighbourhood Planning	3,000	1,185	1,815
Training	750	230	520
Repairs	100	65	35
Stationery	200	131	69
PC equipment	250	677	-427
Small grants	1,000	235	765
Horticulture	750	695	55
Christmas event	200	0	200
Projects & Assets	18,575	1,044	17,531
S 137	125	0	125
Other	100	0	100
	38,625	10,710	27,915

f) To note the following bank reconciliation: -

Cashbook balances

Balance 1 April 2019	18,405.92	
Add: income to date	29,157.17	
Less: expenditure to date	(11,561.97) (incl. VAT)	
Total:		36,001.12

Bank account balances 5 October 2019

Community Account	26,027.36	
Business Account	10,203.76	
Less: unpresented cheques	230	
Total:		36,001.12

17/10/19 Attendance at Meetings

Resolved:

- a) Cllrs Sullivan and Ahmed to attend the Bingley Rural Parish Council Partnership Meeting - Monday 11th November, 7pm, at Cottingley Community Centre.
- b) Cllr Kirkham to attend the Local Councils Liaison meeting - Thursday 28th November, hosted by Wilsden Parish Council.

18/10/19 Minor Items and Items for Next Agenda

The Clerk reminded Members that a first draft budget would be considered at the next meeting. Ideas and suggestions for projects should be brought to the meeting or circulated in advance.

The Clerk mentioned an email just received from Pre-School with regard to the Memorial Hall and the Community Asset Transfer, that has not progressed. The Chair to contact Pre-School.

Signed:

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The Clerk stated that due to business commitments he had been unable to make sufficient progress with the CiLCA study. He had found the training days attended and the modules completed to have been useful and helpful.

An offer to repay the £250 training registration fee was unanimously declined by Members.

19/10/19 Next Meeting

Agreed that the next monthly Parish Council meeting will take place on 14th November 2019 at 7.15pm in Harden Memorial Hall.

The Chair closed the meeting at 9.26pm.